

LOGAN COUNTY LIBRARIES

KNOWLTON LIBRARY

220 NORTH MAIN STREET * BELLEFONTAINE, OHIO 43311-2228

PHONE (937) 599-4189 * FAX (937) 599-5503

www.LoganCountyLibraries.org

LOGAN COUNTY LIBRARIES BOARD OF TRUSTEES MEETING MINUTES – September 19, 2024

The Logan County Libraries Board of Trustees met in regular session on Thursday, September 19, 2024 at 4:00 PM at the Knowlton Library, Bellefontaine, Ohio 43311.

Members present were President Sharon Halter, Judith Goodrich, John Tucci, Lauren Ater, and Steve Fansler along with Director Beverly Arlequeeuw, and Fiscal Officer Stacy Sandy. Robert Barnwell and Stephen Henry were absent.

There was no public participation this month.

The Secretary read the minutes from the August 15, 2024 meeting. Mr. Fansler made a motion to approve the minutes, seconded by Mr. Tucci. Motion Carried.

FINANCIAL REPORT

The Fiscal Officer gave the monthly financial report ending August 30, 2024:

- The General Fund showed a cash balance of \$528,313.19.
- The Capital Project Fund showed a cash balance of \$634,691.00.
- The Susie Parker Trust Fund showed a total balance of \$63,900.25..
- The Hazel G Moore Memorial Fund showed a cash balance of \$24,325.70.

Mrs. Goodrich made a motion to accept the Financial Report, seconded by Mr. Fansler. Motion carried.

The Director reviewed the Public Library Fund revenue for September. She noted an overall decrease in funds of \$81,450.00 compared to the same period in 2023. The State revenue has repeatedly come in well below estimates to date.

UNFINISHED BUSINESS

- Trustees By-Laws is in discussion with a draft for the Director to print changes for the Board to review for final approval.
- The Fiscal Officer reported the HVAC company Enervise will be in the building soon to make the repairs.
- Enervise also confirmed the total cost of \$2,450.00 to remove and replace the new hepa filters in the units.
- The Director discussed having a lease agreement with each Branch village. She presented a cover letter with a generic lease that she will be sending out to all locations. It was noted that the Lakeview branch has a lease in place for the temporary space.

TRUSTEES September 19, 2024 meeting continued

- The Director stated a Lakeview village update with Chose Kleinfelder from Hilliard Ohio as the Engineer for the new village offices, the Village administrator, Dave Scott, tentative plans from the Architect/Engineer drawings and where the library will be located. The branch will hav 1,233 sq ft, similar to what we had before and will be in the same building as the village hall. The village will be going out for bids for construction/construction companies in December 2024 through February 2025. The space will be the earliest December 2025 or March 2026 which would be the second anniversary of the tornado. The Director will attend the next village meeting to discuss the library plans.

NEW BUSINESS

- Stephanie Lamb from Teen Services gave a PowerPoint highlighting the Summer Reading Program and the Teen Services.
- The Director stated she had been in contact with Jennifer Davis, Benjamin Logan Art, on the lobby mosaic art. They will be collaborating on where to place the various pieces that were leftover after the new paint job.
- Holly Hollman was introduced to the Trustees as the Youth Services Manager. She has a background of twenty five years as an elementary educator and hopes to bring her education experience to the library. Mrs. Hollman also worked as a naturalist during summer months with the Franklin County Metro Parks. She resides in East Liberty. Mrs. Hollman was hired on September 10 at an hourly wage of \$23.00.

DIRECTOR'S REPORT

- **STATISTICS REPORT FOR 2024:**
 - **Circulation for August 2024 :**
 - The system showed an overall increase of 10,103 items compared to August 2023.
 - The Ohio Digital Library circulation was 6,250.
 - A graph was shown for WiFi for the month of August. 506 unique patrons used the WiFi.
- **STAFF NEWS**
 - June Harbor was hired on September 6, 2024 as a part-time Patron Services Assistant. Her hourly wage is 12.70.
 - Sandy McDonald was hired on September 5, 2024 as a part-time Patron Services Assistant. Her hourly wage is \$12.70.

TRUSTEES September 19, 2024 meeting continued

- **OTHER**

- Friends of the Library meeting today was postponed..
- The Director showed the new VOX audio books which is a new addition to the children's area.
- The Director highlighted the October Library events.

The next regular Board meeting will be held on Thursday, October 17 at 4:00 pm at the Knowlton Library in the Barnwell Board Room. There being no other business, upon motion by Mrs. Goodrich, seconded by Mrs. Ater the meeting was adjourned at 5:05 P.M.

Sharon Halter, President

Judith Goodrich, Secretary