

LOGAN COUNTY LIBRARIES

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LOGAN COUNTY LIBRARIES BOARD OF TRUSTEES MEETING MINUTES – December 19, 2024

The Logan County Libraries Board of Trustees met in regular session on Thursday, December 19, 2024 at 4:00 PM at the Knowlton Library, Bellefontaine, Ohio 43311.

Members present were President Sharon Halter, Judith Goodrich, Robert Barnwell, Stephen Henry, John Tucci, and Steven Fansler along with Director Beverly Arlequeeuw, and Fiscal Officer Stacy Sandy. Lauren Alter was absent.

There was no public participation this month.

The Director introduced Anthony Sims, Technology Coordinator, to the Trustees.

The Secretary read the minutes from the November 21, 2024 meeting. Mr. Fansler made a motion to approve the minutes, seconded by Mr. Barnwell. Motion Carried.

FINANCIAL REPORT

The Fiscal Officer gave the monthly financial report ending November 30, 2024:

- The General Fund showed a cash balance of \$542,186.80.
- The Capital Project Fund showed a cash balance of \$576,093.60.
- The Susie Parker Trust Fund showed a total balance of \$64,658.55.
- The Hazel G Moore Memorial Fund showed a cash balance of \$22,656.48.

Mr. Henry made a motion to accept the Financial Report, seconded by Mrs. Goodrich. Motion carried.

The Fiscal Officer asked for transfers in the General Fund:

- Transfer from Account 1140 into Account 1120 - \$12,000.00
- Transfer from Account 5110 into Account 3560 - \$1,300.00

Mr. Barnwell made a motion to approve the transfers, seconded by Mr. Fansler. Motion carried.

After discussion, Mrs. Goodrich made a motion to transfer \$200,000.00 from the General Fund into the Capital Fund, seconded by Mr. Tucci. Roll vote: Goodrich yes; Tucci, yes; Fansler yes; Barnwell yes; Henry yes; Halter, yes.

The Director reviewed the Public Library Fund revenue.. She noted an overall decrease in funds of \$95,512.00 compared to the same period in 2023. The total State revenue received for 2024 was \$1,585,647.16.

UNFINISHED BUSINESS

- There was no unfinished business this month.

TRUSTEES December 19, 2024 meeting continued

NEW BUSINESS

- The Director submitted a revised policy for Unattended Children & Vulnerable Adults. After discussion and corrections, Mr. Tucci made a motion to adopt, seconded by Mr. Henry. Motion Carried. **Bev—I need a copy to include in the minutes—Thanks**
- The Fiscal Officer recommended a salary schedule revision due to the minimum wage which will take effect on January 1, 2025. Mrs. Goodrich made a motion to adopt the revised salary schedule, seconded by Mr. Fansler. Motion Carried.
- After discussing the Temporary Budget, Mrs. Goodrich made a motion to adopt for 2025 totaling \$2,920,096.56, seconded by Mr. Fansler. Roll vote: Goodrich yes; Fansler yes; Barnwell yes; Tucci yes; Henry yes; Halter yes;
- After discussion and explanation of three proposals, Mr. Barnwell made a motion to give employees a 3% increase and 8 employees a merit increase of 4%, seconded by Mr. Tucci. Motion Carried.
Stacy—I need a copy of current employees and wages and the names of the 8 employees and hourly rate for the Merit increases and a copy of the salary schedule for minutes—Thanks

DIRECTOR'S REPORT

- **STATISTICS REPORT FOR 2024:**
 - **Circulation for November 2024 :**
 - The system showed an overall increase of 7,389 items compared to November 2023.
 - The Ohio Digital Library circulation was 6,299 items.
- **STAFF NEWS**
 - Anthony Sims, Technology Coordinator, hired on December 2, 2024. His hourly wage rate is 21.00.
 - A search is underway to fill the Reference Assistant position.

TRUSTEES December 19, 2024 meeting continued

- **OTHER**

- 407 toys were collected and donated to the Logan County Toys for Tots.
- 4th highest circulation from the Ohio Digital Library!

- The Director highlighted the January Library events coming in 2025.

The next regular Board meeting will be held on Thursday, January 16, 2025 at 4:00 pm at the Knowlton Library in the Barnwell Board Room. There being no other business, upon motion by Mrs. Goodrich, seconded by Mrs. Ater the meeting was adjourned at 4:55 P.M.

Sharon Halter, President

Judith Goodrich, Secretary